

Directors Present

B. Payne, Chair, K. Blanchette, Vice Chair, J. Clark , E. Kelly, A. Daher, C. Gallant, D. Wellington, C. DeBiasio, D. Allen, S. Segave, H. Ambreen

Directors Absent

L. Lombardo, C. Gallant, M. Horrobin, Past Chair, P. Soulliere

Ex-Officio Present

J. Kaffer, Chief Executive Officer, L. O'Rourke, Patient Family Rep, Dr. H. Virk, President Professional Staff Association, Dr. A. Steen, Chief of Staff, F. Bagatto, CHI Director

Ex-Officio Absent

M. Campigotto, Chief Nursing Officer

Administration Present

D. Dutot (Recorder), B. Marra, M. Benson-Albers, M. Broga, S. Laframboise, N. Crozier

1.0 CALL TO ORDER

The Board Chair called the meeting to order at 4:26 pm

1.1 OPENING PRAYER & LAND ACKNOWLEDGEMENT

1.2 QUORUM

Confirmed

1.3 CONFLICT OF INTEREST

No conflicts were declared

2.0 WELCOME AND INTRODUCTIONS OF NEW DIRECTORS

The Chair introduced Mr. Dan Allen and Ms. Stephanie Segave; both new Directors to the HDGH Board. Biography highlights for both were provided.

3.0 EDUCATION; NALOXONE

Sarah Picco, Manager of Infection Control provided education to the Board regarding Naloxone. The following highlights were presented:

- History of an overdose incident on HDGH campus in 2017
- Staff followed protocol and responded as they would for a Code Blue
- Delay in Naloxone administration due to having to wait for EMS
- Brought to light the need for; education on opioids, overdose and naloxone
- Naloxone is now available across HDGH campus
- There is a National Crisis
- Stats for Windsor Essex County were highlighted
- Education of Naloxone contents, purpose, how to administer and the effects
- HDGH Naloxone Program in collaboration with Windsor Essex County Health Unit

- Since June 2018 HDGH has distributed close to 60 Naloxone Kits to clients at risk for opioid overdose
- Goal to educate in-house security, Community Outreach and Support Team, Geriatric Assessment Program, Geriatric Mental Health Outreach Team

The Board Chair thanks Ms. Picco, and stressed the importance of the education for the Board of Directors as leaders in the Community. The CEO, suggested that other Community organizations take the step to also educate their Executive Team, Board of Directors and any staff that are working first hand with those perhaps at risk.

4.0 REVIEW OF CONSENT AND FULL AGENDA

The Chair asked if anyone wished to remove anything from the Consent agenda to the full agenda for discussion; the consent agenda remained as distributed.

4.1 Approval of Full Agenda

It was moved by J. Clark and seconded by E. Kelly THAT the full agenda for the September 18, 2019 Open Board meeting be approved as written. CARRIED

4.2 Approval of Consent Agenda

It was moved by D. Allen and seconded by E. Kelly THAT the Consent Agenda for the September 18, 2019 Board meeting, consisting of the proposed recommendations and reports be approved as distributed. CARRIED

- **THAT the Board of Directors approve the minutes of the June 26,2019 Open Board Meeting as distributed**
- **THAT the Board of Directors approve the Year-to-date Financial Statements; June 30, 2019 as recommended by the Finance and Audit Committee**
- **THAT the Board of Directors recommend to the members the approval of the amended by-laws to reflect the Patient Family Advisory Council representatives as voting Directors**
- **THAT the Board of Directors approve the Board Workplan as recommended by the Governance Committee**
- **THAT the Board of Directors receive the minutes of the May 21, 2019 Workplace Excellence Committee**
- **THAT the Board of Directors receive the minutes of the May 22, 2019 Finance and Audit Committee**
- **THAT the Board of Directors receive the June 5, 2019 Medical Advisory Committee meeting**

5.0 ITEMS REQUIRING DECISION

5.1 Fixed Number of Directors – the number of Directors was fixed at 16 in 2018/2019; therefore this does not require any changes

6.0 BUSINESS ARISING

6.1 City of Windsor Expression Interest

J. Kaffer and B. Marra provided a verbal update to the Board regarding the Expression of Interest released by the City of Windsor for the previous Grace Hospital Site; the submission has been made, no further communication from the City has been received. 100 years ago the Salvation Army saw a need for additional hospital services in Windsor, today more services are needed however; they are not hospital. Instead there is a need for those that have been hospitalized and cannot return home but may not qualify for long term care. Affordable housing for seniors is an ongoing challenge. August 27, 2019 HDGH and Amico submitted a response to the City of Windsor EOI. The conceptual proposal included; senior's assisted living facility, retail, condominiums, rental apartment, and urban townhomes. No public funds will be used, this will be fully independent of HDGH; all financial transactions will be completed through a business trust.

7.0 COMMITTEE REPORTS

The Committee reports were included in the meeting package and provided for information purposes.

7.1 Workplace Excellence Committee – Sept 10, 2019

- Transit security cameras highlighted
- Service Awards – recognition of staff awards and scholarships
- Contractor Policy

7.2 Finance and Audit Committee – July 17, 2019

S. Laframboise – highlighted the report;

- numbers in rehab have recovered
- sick time has slightly increased – this is under review.
- working on a staff retention program,

7.3 Medical Advisory Committee

Dr. A. Steen meeting with Dr. Wassim Saad, incoming Chief of Staff at Windsor Regional

8.0 ITEMS FOR INFORMATION/DISCUSSION

8.1 Chief Nursing Officer Report - NA

8.2 Chief Human Resources Officer Update

M. Benson-Albers highlighted the following;

- engagement with staff

- created the 'Changing Tomorrow Together Advisory Council' as a result of the Geyer Report, this has now dissolved and establishing a new group to work directly with the CEO
- United Way simulation event; staff to attend
- Five staff members have chosen to take peer support training
- Leadership Forum will be undertaking the LEADS training
- Board and Senior Leadership have completed the Indigenous Cultural Safety Training, Part 2 has begun – CEO taking this.
- Leading Practice Award for Workplace Violence from Health Standards Ontario
- Recognition of Service awards and recognition program
- Employee Appreciation Week kicking off Oct 7

9.0 EXECUTIVE HIGHLIGHTS

9.1 COS Report

(i) COS Objectives;

Attended the Provincial Leadership Table at the OHA, significant discussion regarding the Ontario Health Teams. Have good engagement from physicians within the e-Volve project; this is not the case at other hospitals.

9.2 CEO Report

(i) Q1 Objectives;

e-Volve; work streams have begun, project believed to be on time and on budget. Staff will be heading to Grand River as their system goes 'live', to be part of the learnings.

9.2 Board Chair Report

Attended the OHA leadership Summit, local CEO's and Board Chair's attended; good networking opportunity with other Board Chair's. Attended a closed door session with other board chairs- discussion of funding, Ontario Health Teams, and Health Information System. Attended dinner with Christine Elliott as the speaker; no new information delivered, highlights of each speaker at the Summit was provided.

10.0 DATE OF NEXT MEETING – NOVEMBER 27, 2019 AT 4:30 PM, HDGH

11.0 ADJOURNMENT

The Chair adjourned the meeting at 5:45 pm

12.0 MEDIA REPORTING & DINNER BREAK

13.0 CORRESPONDENCE



Board of Directors
OPEN Meeting Minutes
HDGH Corporate Boardroom
September 18, 2019

Janice Kaffer, CEO

Brian Payne, Board Chair