

## Directors Present

B. Payne, Chair, K. Blanchette, Vice Chair, M. Horrobin, Past Chair, A. Daher, C. Gallant, S. Segave, H. Ambreen, L. Lombardo, P. Soulliere, E. Kelly, C. DeBiasio, J. Clark, D. Wellington (at 5:10pm)

## Directors Absent

## Ex-Officio Present

J. Kaffer, Chief Executive Officer, Dr. A. Steen, Chief of Staff, F. Bagatto, CHI Director, L. O'Rourke, Patient Family Advisory Rep, B. Masotti, Patient Family Advisory Rep, Dr. Pat Montaleone, President Professional Staff Association, M. Campigotto, Chief Nursing Officer

## Ex-Officio Absent

## Administration Present

D. Dutot (Recorder), B. Marra, M. Campagna, C. den Boer, M. Benson-Albers, J. Karb, S. McGeen, T. Cadeau, S. Laframboise, A. Babensee, K. Quinlan (guest)

### 1.0 CALL TO ORDER

The Board Chair called the meeting to order at 4:30 pm

#### 1.1 Land Acknowledgement and Prayer/Reflection

The Chair read the Land Acknowledgement followed by the prayer

#### 1.2 Confirmation of Quorum

Confirmed

#### 1.3 Declaration of Conflict of Interest/Duty

No conflicts were declared

### 2.0 EDUCATION; Unit Based Councils

K. Quinlan, Manager of Quality and Clinical Projects, provided the Board information regarding the 'Shared Governance Model for Unit Based Councils' developed at HDGH in 2015.

The results of the 2015 Staff Worklife Pulse Survey identified gaps in the engagement with staff in overall decision making. Through the evaluation of those results and considerations to resolve, the Unit Based Councils were established. The keys to success, project deliverables, and highlights from the 10 UBC's in place were discussed. The endorsement from the Executive Leadership Team and the Board of Directors, provided the foundational support to engage with staff and ensure their active participation.

The following items were discussed and comments provided:

- The UBC's are Chaired and Co-Chaired by front line staff
- Project Team; developed Terms of Reference for the councils, the roles and responsibilities, scope for shared decision making, baseline indicators/metrics, process for membership, Opportunity for Improvement Form, UBC Education Day and Handbook, assessment for readiness

- Some of the projects completed by the UBC's were highlighted; medication room signage, way finding signs at RCC, dining program, RCC breakfast program, labelling of commodes, 'my care plan' for patients, individual wound care bins, patient OFI form
- Benefits were highlighted: HDGH has had 6 UBC members move into leadership roles, staff identified over 500 Opportunities For Improvement, UBC members assisted with the launch of e-VOLVE, increased patient satisfaction see in the survey's
- 2019 Staff Worklife Pulse Survey; 35% increase in response rate from staff
- During COVID-19 the UBC's ceased meeting, working to restart

### 3.0 REVIEW OF CONSENT AND FULL AGENDA

The Chair asked if anyone wished to remove anything from the Consent agenda to the full agenda for discussion; the consent agenda remained as distributed.

#### 3.1 Approval of Full Agenda

**It was moved by C. Gallant seconded by K. Blanchette THAT the full agenda for the January 27, 2021 Open Board meeting be approved as distributed. CARRIED**

#### 3.2 Approval of Consent Agenda

**It was moved by E. Kelly and seconded by P. Soulliere THAT the Consent Agenda for the January 27, 2021 Open Board meeting, consisting of the recommendations and reports be approved. CARRIED**

##### 3.2.1 Minutes of the Previous Meeting; November 25, 2020

**THAT the Board of Directors approve the minutes of the November 25, 2020 Open Meeting as distributed**

##### 3.2.2. Finance and Audit Committee Recommendations

###### 3.2.2.1. Year-to-date Financial Statements; December 31, 2020

**THAT the Year-to-date Financial Statements, dated December 31, 2020, be approved as recommended by the Finance and Audit Committee**

### 4.0 BUSINESS ARISING – none

### 5.0 ITEMS REQUIRING DECISION – none

### 6.0 COMMITTEE REPORTS

The Committee reports were included in the meeting package and provided for information purposes.

#### 6.1 Medical Advisory Committee; December 2, 2020 and January 6, 2021

Dr. A. Steen highlighted the report, and provided the following highlights;

- Focused on Cerner go live (e-VOLVE) and COVID

- Welcomed new members to leadership roles; Dr. Sommerdyk for Complex Medical, Dr. Virk for Geriatrics, Dr. Freeman for Palliative Care. Will look at rotating these positions every few years. Want to continue to develop leadership of the physicians at HDGH.
- Geriatric Conference via zoom February 27, 2021

#### 6.2 Workplace Excellence Committee; January 19, 2021

- L. Lombardo highlighted the report distributed in the meeting package;
- No questions or discussion

#### 6.3 Finance and Audit Committee; January 20, 2021

- P. Soulliere reviewed the report distributed in the meeting package;
- No questions or discussion

#### 6.4 Quality Committee; January 21, 2021

- J. Clark reviewed the report distributed in the meeting package with the following highlights;
- ALC has increased slightly due to admissions from acute care, to assist with their bed pressures
  - E-VOLVE; very successful roll out
  - Hand hygiene; decreased somewhat, may be attributed to new staff. Will see increase in the coming months

### 7.0 ITEMS FOR INFORMATION/DISCUSSION

#### 7.1 VP Medical Affairs, Quality Portfolio Report

Dr. A. Steen reviewed the report

- Assumed role as Chair of the Provincial Physician Leadership Council (PPLC)
- Appointed to a new committee; Physician Suicide Distress Taskforce Committee (OMA/CPSO/CMA/Physician Health Program) representing OHA from PPLC

#### 7.2 President Professional Staff Association Annual Report

Dr. P. Montaleone highlighted the report included in the meeting package. Written from the perspective from learnings from his leadership position, on the front lines through the pandemic and the launch of Cerner.

- F. Bagatto thanked Dr. Montaleone for the report and the manner in which it was written and presented

On behalf of the Board, the Chair thanked Dr. Montaleone for his dedication and time over the last year and throughout these difficult times, for engaging with the Board and taking on the leadership role as the President of the Staff Association.

#### 7.3 Chief Nursing Officer Report

M. Campigotto reviewed the report:

- e-VOLVE and pandemic focus

- Metrics are very well with the new system, in particular for pharmacy
  - Main focus has been decanting patients from acute care
  - Have had outbreaks at HDGH
  - Staff at HDGH have cared for over 90 COVID positive patients, adds pressures to staff

7.4 Schulich School of Medicine and Dentistry  
Deferred

7.5 Annual Safety Report  
Deferred

## 8.0 EXECUTIVE HIGHLIGHTS

8.1 Chief of Staff Report

(i) Q3 Objectives

Dr. A. Steen reported on objectives for Q3;

- Pandemic has caused a refocus of efforts and prioritizing of work

8.2 President and Chief Executive Officer Report

(i) Q3 Objectives

J. Kaffer highlighted the objectives for Q3;

- Focused on the pandemic response; internally and in our role within the Erie St. Clair catchment area
- Work at Village of St. Clair and Augustine Villa have been provided us many learnings and been transformational to how we provide care to those that are most vulnerable

8.3 Board Chair Report

Stay in close contact and have had regular meetings with both the Chair of Windsor Regional Hospital and Erie Shores, working together for the community and sharing of information. Check in regularly with CEO.

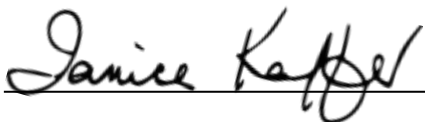
**9.0 DATE OF NEXT MEETING – MARCH 31, 2021 AT 4:30 PM, HDGH**

**10.0 MOTION TO MOVE IN CAMERA AT 5:20PM**

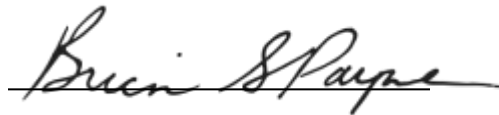
It was moved by J. Clark and seconded by C. Gallant THAT the January 27, 2021 HDGH Board meeting move in camera. CARRIED

**11.0 ADJOURNMENT FOLLOWING THE IN CAMERA MEETING**

An in camera motion having been passed to move the meeting out of in camera, the Chair terminated the meeting at 7:00pm



Janice Kaffer, CEO



Brian Payne, Board Chair