

Directors Present

B. Payne, Chair, K. Blanchette, Vice Chair, J. Clark , A. Daher, C. Gallant, D. Wellington, C. DeBiasio, D. Allen, S. Segave, H. Ambreen, L. Lombardo, , M. Horrobin, Past Chair, P. Soulliere

Directors Absent

E. Kelly

Ex-Officio Present

J. Kaffer, Chief Executive Officer, , Dr. H. Virk, President Professional Staff Association, Dr. A. Steen, Chief of Staff, F. Bagatto, CHI Director, M. Campigotto, Chief Nursing Officer

Ex-Officio Absent

L. O'Rourke, Patient Family Advisory Rep

Administration Present

D. Dutot (Recorder), B. Marra, M. Campagna, C. den Boer, A. Babensee

1.0 CALL TO ORDER

The Board Chair called the meeting to order at 4:32 pm

1.1 Opening Prayer/Reflection

1.2 Land Acknowledgement

1.3 Confirmation of Quorum

Confirmed

1.3 Conflict of Interest/Duty

No conflicts were declared

2.0 EDUCATION; Green Initiatives

Jason Schneider, Environmental Services Supervisor, provided a presentation to the Board of Directors, highlighting the Green Initiatives that have been taking place at HDGH along with the current Climate Crisis.

The program was launched in the fall of 2017, and was developed due to the realization that the healthcare sector is a major contributor to Green House Gas emissions and solid waste pollution due to the nature of the services provided. The importance of HDGH reducing and working to eliminate their impact on the environment, was outlined. The steps HDGH has taken and plans for the future were reviewed, with the following highlighted:

- Reduced waste and increased recycling
- Facility upgrades (8.5% reduction of total GHG)
- Composting (13MT diverted since July 2019)
- Reduce and Reuse: i.e. limiting the amount of supplies stocked in the patient rooms
- Green team council
- Education/awareness campaign

3.0 REVIEW OF CONSENT AND FULL AGENDA

The Chair asked if anyone wished to remove anything from the Consent agenda to the full agenda for discussion; the consent agenda remained as distributed.

3.1 Approval of Full Agenda

It was moved by J. Clark and seconded by K. Blanchette THAT the full agenda for the November 27, 2019 Open Board meeting be approved as written. CARRIED

3.2 Approval of Consent Agenda

It was moved by L. Lombardo and seconded by C. Gallant THAT the Consent Agenda for the November 27, 2019 Board meeting, consisting of the proposed recommendations and reports be approved as distributed. CARRIED

3.2.1 THAT the Board of Directors approve the minutes of the September 18, 2019 Open Board Meeting as distributed

3.2.2.1 THAT the Board of Directors approve the Conflict of Duty Policy as recommended by the Governance Committee

3.2.2.2 THAT the Board of Directors approve the Committee Terms of Reference as recommended by the Governance Committee

ACTION: Examples of reportable conflicts to be provided to the Board

4.0 BUSINESS ARISING - none

5.0 ITEMS REQUIRING DECISION

5.1 Year-to-date Financial Statements; September 30, 2019

M. Campagna reviewed the Year-to-date Financial Statements, indicating that hospital operations are budgeted to be in a balanced position. As of September 30, 2019, there is a small surplus from operations, excluding HIS and one time items, currently \$1.0M better than planned. HDGH received a base funding of \$0.7M, this will result in a positive variance by end of year. Watching the occupancy; was lower than usual in the first quarter, rehab has rebounded as well as MH; however, complex is still lower than usual.

There have been some challenges with sick time, we compare well across the province, but we have our own financial concerns internally and are working through these.

It was moved by L. Lombardo and seconded by P. Soulliere THAT the September 30, 2019, Year-to-date, Financial Statements be approved as presented. CARRIED

6.0 COMMITTEE REPORTS

The Committee reports were included in the meeting package and provided for information purposes.

6.1 Finance and Audit Committee – October 23, 2019

M. Horrobin reviewed the report:

- Quorum was not achieved; therefore, no approvals were obtained
- HIS accumulated budget on track there has been some costs moved from capital to operating
- Peter Godec, from JFL, attended the meeting to provide an annual status update on the investment portfolio and review of the investment policy; investments doing well and the policy remains relevant

6.2 Workplace Excellence Committee – November 12, 2019

L. Lombardo reviewed the report:

- Presentation by Occupational Health staff regarding the Flu Campaign, as of the meeting at 500 staff, urged BOD to get the flu shot
- Sick time was discussed, and highlighted there is a committee working through this internally

6.3 Quality Committee – Oct & November 14, 2019

J. Clark reviewed the report:

- Consistent challenges with the discharge summaries, some work to be done and recognition of obstacles to improvements

6.4 Medical Advisory Committee

Dr. A. Steen reviewed the report:

- CLTF is holding a physician appreciation event, at 'The Cheese Bar'. Looking to have regular events as engagement with Professional Staff.
- It was determined through the Foundation Strategic Planning focus groups, more awareness about the Foundation is need with the physician group

7.0 ITEMS FOR INFORMATION/DISCUSSION

7.1 Chief Nursing Officer Report

M. Campigotto reviewed the report:

- Working with the Nursing Health Program and their Board, new program launched in January 2019
- Challenges with RN staff turnover and retention; leaving for full time opportunities in the USA. Addressing strategies for retention and identify other improvements

7.2 CFO and VP Corporate Services, New Business Development

No questions or discussion

7.3 VP External Affairs & ED Changing Lives Together Foundation

No questions or discussion

8.0 EXECUTIVE HIGHLIGHTS

8.1 COS Report

Nothing to report

8.2 CEO Report

The CEO provided the following highlights:

- City of Windsor Council reviewed the Grace Expression of Interest submissions in the November In-Camera meeting; shortlisted to 4 proponents, unknown who – updates will be provided through Board portal
- Dr. Peter Nord article in the Windsor Star, and referenced the initial HDGH Grace Site article
- Read a letter from a patient from 2 South

8.3 Board Chair Report

Had the opportunity to attend the CHAO Annual General Meeting and Conference in the fall, with some of the HDGH Executive Team, as well as the CHI Director; very inspired, relatable to the Mission, Vision and Values of HDGH. Other Catholic Sponsored organizations attended, this provided a chance for networking and good conversation; had many things in common,

Two speakers from Studer Group, presented very moving stories about working with vulnerable disenfranchised, related to why 'we' the Board are here.

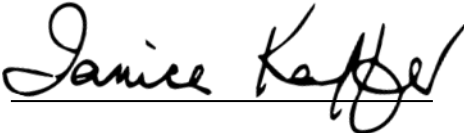
The Changing Lives Together Foundation AGM was held; reminder that the HDGH Board are the members of this corporation and it is mandatory to attend. Tree of Lights event, very touching stories from staff; Board ornament was in memory of past Board member Ron Truant.

8.0 DATE OF NEXT MEETING – JANUARY 29, 2020 AT 4:30 PM, HDGH

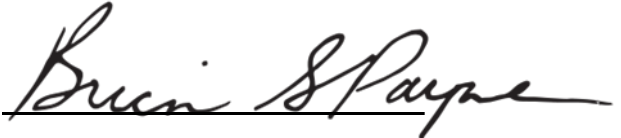
10.0 ADJOURNMENT

The Chair adjourned the meeting at 5:36 pm

MEDIA REPORTING & DINNER BREAK 5:50 – 6:05PM



Janice Kaffer, CEO



Brian Payne, Board Chair