



HÔTEL-DIEU GRACE HEALTHCARE

ESTD 1888

July 31, 2018

Dr. Andrea Steen
Chief of Staff &
Vice President of Medical Affairs & Quality

Subject: 2018 to 2020 Executive Leadership Mandate and Accountabilities

Dear Andrea,

Hôtel-Dieu Grace Healthcare is approaching our 5th birthday in the fall! Over the past few years we have made significant gains in moving forward our Mission, our Vision and our strategic plan through adherence to principles of quality, patient centered care and our corporate values. Our long term objective is to be leaders, partners, and supporters in achieving an integrated and inclusive health care system in Windsor-Essex that leaves no citizen behind.

As you know we have recently refreshed our strategic plan. The plan refresh was needed to ensure we're moving forward with the changing health landscape in mind. As well our priorities needed some refinement and tweaking to be relevant and understandable to our patients and our people. This letter will outline your specific objectives as part of our ELT.

Over the past several months we have renewed our mission, our vision and our values by way of a refreshed strategic planning framework:

Mission

The Mission of Hôtel-Dieu Grace Healthcare is to serve the healthcare needs of our community including those who are vulnerable and/or marginalized in any way be it physically, socially or mentally. As a Catholic sponsored healthcare organization, we provide patient-centered care treating the body, mind and spirit. We do this by providing holistic, compassionate and innovative care to those we serve.

Values

Respect, Compassion, Teamwork, Social Responsibility

Vision

A trusted leader transforming healthcare and cultivating a healthier community.

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With our refreshed plan we have identified our key priorities under each of our three drivers:

- Under our *Patients* driver we are committed to **Service Excellence**
- Under our *People* driver we are committed to being the **Best Place to Work**
- Under our *Identity* driver we are committed to the establishment of recognized **Centres of Excellence in Mental Health & Addictions and Rehabilitative Care**

Andrea for you specifically we have agreed that your 5 key objectives over the next two years will be the following:

- Promote high quality compassionate care while working to establish Centres of Excellence in Mental Health and Addictions and Rehabilitative Care
- Ensure that Professional Staff are made to feel like respected members of the HDGH team and part of a healthy culture of quality and safety
- Establish HDGH as a desirable place to work for physicians, with a trusted reputation of quality throughout our community
- Select and recruit the best and brightest physicians', who share our focus and vision of delivering high quality medical care to our patients and our motto "HDGH, Where every physician is a leader!"
- Assist in strengthening the local and provincial health system through advocacy, knowledge building and engagement

I believe that HDGH is achieving our potential as a leading healthcare organization that is trusted and supported by our community. We must continue to build on that trust to achieve the vision of a healthier Windsor Essex. I know we can achieve that together.

Thank you for your ongoing commitment to our patients, our people and to HDGH.

Janice Kaffer
President and CEO
Hôtel-Dieu Grace Healthcare

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