

Directors Present

B. Payne, Chair, K. Blanchette, Vice Chair, M. Horrobin, Past Chair, J. Clark, C. Gallant, S. Segave, H. Ambreen, L. Lombardo, P. Soulliere, E. Kelly, C. DeBiasio

Directors Absent

A. Daher, D. Wellington

Ex-Officio Present

J. Kaffer, Chief Executive Officer, Dr. A. Steen, Chief of Staff, F. Bagatto, CHI Director, M. Campigotto, Chief Nursing Officer, L. O'Rourke, Patient Family Advisory Rep, B. Masotti, Patient Family Advisory Rep, Dr. Pat Montaleone, President Professional Staff Association

Administration Present

D. Dutot (Recorder), B. Marra, M. Campagna, C. den Boer, M. Benson-Albers, S. Grbevski, J. Karb, S. McGeen, T. Cadeau, S. Laframboise, A. Babensee

Guests

P. O'Kane, Student and Retail Coordinator, Volunteer Services, K. Kolobaric, YAC Co-Chair, K. McCarthy, YAC Co-Chair

1.0 CALL TO ORDER

The Board Chair called the meeting to order at 4:30 pm

1.1 Land Acknowledgement and Prayer/Reflection

1.2 Confirmation of Quorum
Confirmed

1.3 Declaration of Conflict of Interest/Duty
No conflicts were declared

2.0 EDUCATION; CEO Youth Advisory Council

Katarina Kolobaric and Kaitlyn McCarthy, Co-Chairs of the CEO Youth Advisory Council (YAC), provided the Board an overview of the history of YAC and the work taken to date as well as the future plans. YAC began in 2017, the CEO put the council in place to give youth across Windsor-Essex a voice in healthcare. Details of the overall goal, formal council structure, and events/projects that will be taking place over the next year were presented.

The three mandates of YAC:

1. To advise the CEO of HDGH on programs services initiatives and community engagement on improving youth health
2. To be a voice in the decisions involving improving healthcare and health awareness in our community
3. To advocate and increase awareness on issues facing youth in the Windsor-Essex community, such as; mental health, substance abuse, poverty and social justice

Plans underway to host a community wide 'Youth Mental Health' day. Volunteering across the community, rolling out social media for YAC.

3.0 REVIEW OF CONSENT AND FULL AGENDA

The Chair asked if anyone wished to remove anything from the Consent agenda to the full agenda for discussion; the consent agenda remained as distributed.

3.1 Approval of Full Agenda

It was moved by C. DeBiasio and seconded by P. Soulliere THAT the full agenda for the November 25, 2020 Open Board meeting be approved as written. CARRIED

3.2 Approval of Consent Agenda

It was moved by L. Lombardo and seconded by F. Bagatto THAT the Consent Agenda for the November 25, 2020 Board meeting, consisting of the proposed recommendations and reports be approved as distributed. CARRIED

3.2.1 Minutes of the Previous Meeting; September 30, 2020

THAT the Board of Directors approve the minutes of the September 30, 2020 Open Board Meeting as distributed

3.2.2. Governance Committee Recommendations

3.2.2.1. By-law Amendment

THAT the September 23, 2020 By-laws are amended as distributed and recommended for approval by the members

4.0 BUSINESS ARISING - none

5.0 ITEMS REQUIRING DECISION - none

6.0 COMMITTEE REPORTS

The Committee reports were included in the meeting package and provided for information purposes.

6.1 Medical Advisory Committee; October 7, 2020

Dr. A. Steen highlighted the report, and provided the following highlights;

- Work has focused on e-VOLVE roll out and implementation

6.2 Workplace Excellence Committee; October 13 & November 10, 2020

L. Lombardo provided the following highlights;

- Report in package
- Employee Engagement; participated in scholarship interviews with R. Pollock and M. Benson-Albers

6.3 Quality Committee; October 15, 2020

J. Clark provided the following highlights;

- Report included in package; Mr. Dan Allen left board/committee as did Kim Brisebois, Barb Masotti has joined the Committee

- Reporting affected due to COVID-19 evolve; however no concerns or issues

7.0 ITEMS FOR INFORMATION/DISCUSSION

7.1 CFO, VP Corporate Services & New Business Development Annual Portfolio Report

M. Campagna provided the following highlights;

- Report in meeting package
- Big component of time is the implementation of e-VOLVE (HIS) which went very well. A. Murray was a key lead in the project, a big part of the success was due to the advance planning and investment in people to learn the system. Finance and Audit Committee kept up to date on all controls and reports. Going well, on track and on budget, excellent physician engagement. Executive Leadership Team did rounds to ensure that all was going well.
- Honeywell coming to a close in December; successful
- Cleanest hospital initiative; was paused slightly due to the pandemic, however 93% of patients have responded that they rate the hospital cleanliness as 'excellent'

7.2 VP External Affairs and ED HDGH Foundation Annual Portfolio Report

B. Marra provided the following highlights of the report included in the package;

- Foundation Board completed Strategic Planning in the new year, however timelines changed due to the pandemic; some initiatives were halted and some changes accelerated
- Communications team key role in the Incident Response Team for the pandemic
- Foundation team; was creative in planning for fundraising initiatives
- Academic placements will be restarted in January
- Security; full year of being in house; exceeded expectations. Paused the full implementation of the Personal Alarm System; should be completed by the end of January.

7.3 Chief Nursing Officer Report

M. Campigotto provided the following highlights of the report included in the package;

- e-VOLVE rolled out well
- Will have a large positive impact to patient care; decrease medication errors, miscommunication, all providers can access same patient information
- Flu clinics for in and out patients
- Accreditation in January for the pharmacy

7.4 Physician Engagement

Deferred

8.0 EXECUTIVE HIGHLIGHTS

8.1 President and Chief Executive Officer Report

(i) e-VOLVE;

- Go Live went very well; attended the command centre on November 1st, went smooth. Midnight staff started to immediately respond with questions and feedback. So many departments supported the implementation of the new system. Few glitches, nothing substantial.
Dr. A. Steen highlighted that HDGH Core team was instrumental in the success of the 'Go Live'. 130 items on the optimization plan moving forward.
Dr. Vince Ruisi was actively involved in the entire process and this was key in the success for the physicians.
- Link to video was provided in the agenda and played for the Board

8.2 Board Chair Report
Nothing to report

9.0 DATE OF NEXT MEETING

January 27, 2021 at 4:30pm via Zoom

10.0 MOTION TO MOVE IN CAMERA

It was moved by P. Soulliere and seconded by J. Clark THAT the meeting move in camera.
CARRIED

11.0 ADJOURNMENT FOLLOWING THE IN CAMERA MEETING

An in camera motion having been passed to move the meeting out of in camera, the Chair terminated the meeting at 6:42pm

Correspondence included in package: Catholic Health International to Brian Masse, MP, Re: Bill C-7 Medical Assistance in Dying Act



Janice Kaffer, CEO



Brian Payne, Board Chair