

Patient Care Volunteers – Cardiac Wellness

Days/Hours: Monday - Thursday 8:00 a.m. – 12:00 p.m., Tuesday & Thursday 12:00 – 4:00 p.m

Position Summary: Provide assistance to patients by acting as a friendly visitor.

Primary Functions:

1. Engaging with patient/caregiver/family.
2. Perform reminder calls for Education Classes and Orientations.
3. Clean BP cuffs after each exercise class.
4. Create new Exercise Log Books when required.
5. Assist patients for walks/wheelchairs as requested.
6. Provide comfort and reassurance to the patients.
7. Assist with taking Heart Rate using pulse oximeter.
8. Assist with log book entries with patients in need.
9. Help Exercise Specialists staff with filing when needed.
10. Stock areas with the supplies.
11. Walking along side patients who are independent with aids.
12. Emptying linen bags (always change out at half full).
13. Answer the phone and direct to staff.